

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Public Works	(2) MEETING DATE 12/3/2013	(3) CONTACT/PHONE Michael Britton, Cooperative Roads Program Manager (805) 788-3218	
(4) SUBJECT Hearing to consider a resolution authorizing the formation of a zone of benefit within County Service Area (CSA) 21 for road improvements and a resolution to call a special tax election for Leonard Place in the community of Cambria. District 2.			
(5) RECOMMENDED ACTION It is our recommendation that your Honorable Board: 1. Approve the attached resolution forming a Road Improvement Zone – Leonard Place within County Service Area No. 21; and 2. Approve the attached resolution calling for a mail-ballot election within the newly formed special tax zone.			
(6) FUNDING SOURCE(S) Cooperative Roads Program	(7) CURRENT YEAR FINANCIAL IMPACT N/A	(8) ANNUAL FINANCIAL IMPACT N/A	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT { } Consent { } Presentation {X} Hearing (Time Est. <u>30</u>) { } Board Business (Time Est. <u> </u>)			
(11) EXECUTED DOCUMENTS {X} Resolutions { } Contracts { } Ordinances { } N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: N/A { } 4/5 Vote Required {X} N/A	
(14) LOCATION MAP Attached	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY { } N/A Date: 11/5/13, #1	
(17) ADMINISTRATIVE OFFICE REVIEW <i>Nikki J. Schmidt</i>			
(18) SUPERVISOR DISTRICT(S) District 2 -			

Reference: 13DEC03-H-1

County of San Luis Obispo



TO: Board of Supervisors

FROM: Public Works
Michael Britton, Cooperative Roads Program Manager

VIA: Dave Flynn, Deputy Director of Public Works

DATE: 12/3/2013

SUBJECT: Hearing to consider a resolution authorizing the formation of a zone of benefit within County Service Area (CSA) 21 for road improvements and a resolution to call a special tax election for Leonard Place in the community of Cambria. District 2.

RECOMMENDATION

It is our recommendation that your Honorable Board:

1. Approve the attached resolution forming a Road Improvement Zone – Leonard Place within County Service Area No. 21; and
2. Approve the attached resolution calling for a mail-ballot election within the newly formed special tax zone.

DISCUSSION

County Service Area No. 21 was formed by resolution of the Board of Supervisors on September 20, 1984, in order to provide cooperative road improvement services to the residents and property owners in San Luis Obispo County. The existing Cooperative Road Program provides funding from a General Fund advance so that non-standard roads can be improved to meet current road standards, and accepted into the County maintained system. Implementation of improvements to a specific street requires that registered voters approve a special tax, by a 2/3rd's vote, to ensure repayment of the General Fund advance.

The Public Works Department received a request from Leonard Place residents to initiate the Cooperative Road Program process, and as a result sent out surveys to all property owners within the proposed Leonard Place Improvement Zone. Surveys were returned indicating a 64% favorability, which meets the program policy needed to illustrate local support for a Proposition 218 ballot.

On November 5, 2013, your Board established today's agenda as the date for hearing the petition and protests of interested parties for creation of a Zone of Benefit within County Service Area No. 21, specifically for Leonard Place.

A resolution calling for a special tax election within the proposed special tax zone within County Service Area No. 21 is also necessary if the special tax zone is approved so that a Proposition 218 vote can proceed. The vote, if called for, will be conducted via mail by the County Clerk and will be scheduled to be completed on March 4, 2014.

OTHER AGENCY INVOLVEMENT/IMPACT

County Counsel has reviewed and approved the Resolutions as to legal form and effect. The County Clerk has been consulted regarding special tax election issues. The County Auditor/Controller/Treasurer/Tax Collector has been made aware of this project.

FINANCIAL CONSIDERATIONS

There are sixteen (16) parcels within the proposed road improvement zone. The proposed special tax assessment, if approved by the voters within the proposed tax zone, will initially be set at an amount not to exceed \$2,563 per parcel, per year, having a separate County Assessor's Parcel Number to be increased by not more than 2% each year thereafter. The special tax shall be used as repayment of the improvement construction costs and project administration costs as advanced to the improvement zone from the General Fund for the purpose of road improvement.

RESULTS

Approval of the recommended actions will cause a mailed ballot election to occur on or before March 4, 2014. If the election is approved, the Public Works Department will develop the required plans, specifications, acquire necessary approvals and permits, and contract for the paving of Leonard Place to meet current County maintained paved road standards. Paving will reduce air pollution caused by road dust, minimize erosion, reduce tire noise, and generally improve the overall quality of life within this neighborhood.

Attachments: Vicinity Map
 Resolution Creating a Zone for Road Improvements Within the San Luis Obispo
 County Service Area No. 21 for Leonard Place
 Resolution Calling for a Special Election in the Road Improvement Zone -
 Leonard Place of County Service Area No. 21 of San Luis Obispo County
 for the Purpose of Submitting to the Voters of the Zone a Measure for
 Imposition of a Special Tax for Road Improvement Services

File: County Service Area No. 21/Cooperative Roads

Reference: 13DEC03-H-1

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ATTACHMENTS

1. Vicinity Map
2. Resolution Creating a Zone for Road Improvements Within the San Luis Obispo County Service Area No. 21 for Leonard Place
3. Resolution Calling for a Special Election in the Road Improvement Zone - Leonard Place of County Service Area No. 21 of San Luis Obispo County for the Purpose of Submitting to the Voters of the Zone a Measure for Imposition of a Special Tax